

LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mrs C. Pye

The Annual General Meeting of the Parish Council will be held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood, on Tuesday 25th May 2021 at 7.30pm

AGENDA

1. Election of Chairman & Vice Chairman:

2. Welcome and Apologies:

3. Election of Officers/ Appointments to Representative bodies:

- a) Village Hall –
- b) Norfolk Playing Fields Association –
- c) Emergency Planning Parish Co-ordinator –
- d) Tree Warden –
- e) Footpath Warden – Tony Bowyer is stepping down after 28 years. Tony McKie has agreed to take over.
- f) Transport Users Committee -

4. Declarations of interest:

5. Public Forum: (15 minutes allocated for Public participation with a maximum of 3 minutes each).

6. Minutes of the Meeting 20th April 2021:

7. Matters arising from 20th April 2021 Meeting:

8. Planning: a) 20210669: Proposed new general purpose grain store building Location : Church View Farm, South Burlingham Road, South Burlingham, NR13 4FA.

b) 20210487: To remove an existing wood store shed and in its place erect a two bay oak fronted single storey cart shed style garage. 19 The Green, North Burlingham, NR13 4SZ.

c) 20210902: Proposed change of use of agricultural building to a single dwelling house (Class C3) with associated development. Hillcrest Nurseries, South Burlingham Road, Lingwood, NR13 4ET.

9. Millennium Green: library chest, logs and benches.

10. CCTV camera at the Village Hall for the MUGA and litter picking equipment storage:

11. Community Speed Watch:

12. Neighbourhood Plan:

13. The formation of Committees and/or Working Parties:

14. Highways:

- 15. Finance:** a) Payments Received from: i) BDC Parish Precept 1st instalment. £13,876.50 ii) BDC CIL Payment for period October 2020 - March 2021 £2,132.99
- b) Authority to pay was requested for: i) S. Dickinson Expenses Jan/Feb/March £191.57 ii) K. Monsey – Cemetery £ 300 iii) S. Dickinson Zoom for May £14.39. To decide if cancelling Zoom.
- c) Retrospective Payments: i) HMRC, N.I. Employer contribution £102.52 (Chq 2361). ii) British Gas, MUGA electric £50.61 (Chq 2362).
- d) Payments: Churchyard grants for Lingwood PCC (St Peters Lingwood), St Andrews N. Burlingham and St Edmunds South Burlingham. (£135 last year, £130 year before).
- e) Broadland Tree Warden Network £25 last year.
- f) Norfolk Playing field association subs £25
- g) To discuss a gift for the Footpath Warden's 28 years of service.
- h) To consider purchasing a lap top for the Council - Dell Computer £269, Office package £249.99 to purchase outright or £59.99 for one computer p.a.
- i) Chairman's allowance; was not given to Cathy last year but £600 was reserved.

Signed: *sgdickinson*..... Sonya Dickinson – Clerk to the Council

Date & time of next monthly meeting – TBC.

Clerk - Mrs S. G. Dickinson, Two Acres, Lodge Road, Lingwood, Norwich, NR13 4TF, Tel: 01603 714251

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