

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council Meeting,

**held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 11th March 2025 at 7.30pm.**

Present were – Chair David Robinson, Councillors (Cllr) Ian Chapman, Cheryl Grace, Tim Gurr, Mike Ingram, Roz Simpson, Ian White and Clerk - Sonya Dickinson.

25/31. Welcome and Apologies for absence:

Apologies were received from Vice Chair Jenny Stafford, Councillor (Cllr) Brenda Jones and Richard Morton.

25/32. Declarations of interest: Sonya Dickinson, item 25/36 a) as a neighbour.

25/33. Public Forum:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 3 members of the public and District Councillor (DC) Jess Royal – Jess sent a report to the Council.

Jess – I was able to give £280 from my donation fund to Tiny Tots, to purchase replacement toys.

Broadland District Council is addressing homelessness in the region.

The Warm Homes Grant is continuing for the next 3 years.

At the 20th February 2025 full District Council Meeting it was resolved to freeze the Council Tax for 2025-26.

Buckenham Woodland Trust has received a large Grant, to be spent within a year.

Public – The bait boxes still haven't been filled. A regular check of the bait boxes at the allotments is needed. They need filling each month for 3 months after harvest time, around September, October and November to keep the bait boxes full of poison as this is the worst time for rat infestation. They still need to be kept full after this date.

If it is too much for Cllr Morton to do, the Council could put up the rent on the allotments to pay for a contractor to do it.

Chair – We will speak to Richard first to see if he feels able to carry on doing it.

Public – You also need to have a word with people who aren't tending their allotments as you have a lot of people on the list who would love the chance to have an allotment and would keep it up.

25/34. Minutes of the meeting 4th February 2025:

Were signed as a true record.

25/35. Any updates on matters from previous meetings:

Ref the Dog fouling stickers the Parish Council put on the bins in February. There has been a positive response on social media.

Chair - The sign I put up on the Memorial Way to Homelea path, keeps being taken down. Have we got any more or can we get any more?

Clerk – I will ask Broadland District Council.

25/36. Correspondence:

a) E-mail request from a Parishioner, for the Parish Council to tidy up the verge outside the front of their property.

They have levelled and seeded the verge themselves since their new fence has been installed, so it is all tidy now.

The verge is on the verge cutting contract, so it will be cut once the grass has grown.

b) It was reported to the Clerk that Flagship Housing are going to put a new fence, with access gate directly onto the Millennium Green, at the rear of a property they manage on Post Office Close. The Parish Council does not wish for gates in boundary fences allowing access directly onto the green.

Clerk – I contacted Flagship to ask about it and they said to write a letter to their legal team. I have written a letter stating the Parish Council does not wish for a gate or removable fence panels to be put at the boundary of the property with the Millennium Green.

25/37. Planning:

a) Proposal: Variation of condition 3 of 20221817- Retain agricultural building until occupation of the development.

Location: Hillcrest Nurseries, South Burlingham Road, Lingwood, NR13 4ET.

Decision: Unanimous Support.

b) 20250522: single storey extension and link corridor to create a residential annex for proposes ancillary to the main dwelling, and builder's store/workshop. Location: New House, School Road, Lingwood NR13 4TH.

A granny annex and workshop seems a strange mix. The annex is enormous, it doubles the footprint of the original property. It would be easy to take the glass corridor down in future to leave a 2 bedroomed bungalow and large garage where the workshop is planned. There was a previous application for a bungalow on this site, which was refused planning.

Decision: Unanimously reject on the grounds that; whilst the Parish Council understands the need for an annex, there are reservations about the size of this annex and workshop, which doubles the size of the original footprint. The design with a glass corridor, is also open to the opportunity to easily separate the two properties in future and create this as a separate bungalow, which was refused permission in previous years.

c) 20250612: Single storey side extension

Location: East Lodge Farm South Walsham Road North Burlingham Norfolk NR13 4EH.

Decision: Unanimous Support

25/38. Buckenham Ancient Woodland Trust:

Cllr I. White – At the last meeting of the Woodland Trust, it was noted that they received a large grant, which has to be spent within a year. The long term management; late April, early May we will be doing work to enhance the biodiversity and species protection. The Reading Room money pledged is allocated to long term maintenance but the Trustees would rather it be used for something solid. There was a proposal to purchase adjacent land to improve biodiversity. There is a dog leg piece of woodland by the edge of the Poor Land allotments, which they think belongs to Lingwood & Burlingham Parish Council.

Chair – It is more likely that Strumpshaw Parish Council owns it. The Clerk will try and find out who owns the piece of land.

Q. With extra land, could there be room for the Scouts on Buckenham Woods?

Cllr I. White – I wouldn't think they would want to be that far out of the village.

Q. what about the agricultural land on Blofield Road for the Scouts?

A. As agricultural land, they wouldn't be able to have a Scout Hut and it is also too far out of the village.

The next meeting of BAWT is on Thursday.

25/39. Electric vehicle charging points:

Clerk – This is still going ahead and is in the hands of Norfolk County Council. I have sent the invoice to them for the Parish Partnership which will refund the Parish Council 50% of the car park's resurfacing costs.

Chair – The Village Hall received a quote for a new CCTV system. I have asked them to get 3 quotes and once they are in, the Parish Council can decide how much to contribute.

25/40. Defibrillators:

It was resolved at the last meeting that the Parish Council will take over responsibility for the defibrillator situated at the SPAR shop. The SPAR manager has agreed that they will continue to have the unit on their wall and Heart 2 Heart are supplying a new cabinet, which the SPAR will have fitted.

Clerk – I ordered the new equipment needed before my holiday and will clean out the box next week.

25/41. VE Day 80 – Thursday 8th May:

Clerk – The Scoutmaster is lighting the Beacon at 9.30pm and the Scouts will be in attendance. I spoke with Jayne from the Royal British Legion, and she will ask the new Vicar if the new Church choir would be able to sing the hymn.

Broadland District Council are giving up to £300 grants towards costs of celebrations. If we apply, would it be worth getting flap jacks from Fancy Jacks for attendees again?

Clerk – There are also official lapel badges for sale.

Clerk to re-send the Bruno Peak official order of events to Councillors.

25/42. Millennium Green:

To discuss inclusive play equipment – Clerk to ask for online catalogues and prices for Councillors to look at.

Flagship/Victory Housing fence with gate, discussed in correspondence.

25/43. Highways:

Clerk – I reported the pot hole on Heater Lane.

Cllr Gurr – They have filled the pot hole. They do need to do some remedial work along there as many more people use it now and it is in a bad state. Heater Lane onto Lingwood Road/Church Road, needs to have the junction priority changed as people who don't know the area, drive straight out without looking. As there is less traffic coming up Lingwood Road since the road closure, the priority should be changed.

Clerk to ask Highways if Heater lane can go straight onto Church Road and Lingwood Road has give way markings.

25/44. Finance:

a) Payments authorised:

i) HMRC – National insurance contributions on Feb salary £39.29, tax £13.20 = £52.49 (Chq 2613).

ii) S.G. Dickinson – Microsoft 365 annual payment re-imbursement £84.99 inc VAT. (Chq 2614).

ii) The Play Inspection Co. £187.80 (Trf 17/3/25).

b) Retrospective payments: i) British Gas – Electricity for MUGA £91.15 (Trf 14/2/25). ii) Anglian Water – Allotment water £20.45 (Trf 14/2/25).

c) To agree bank statements with bank reconciliation.

The reconciliation is as follows:

Cash at Bank as at 1 st April 2024	£73,806.31
Receipts April to end of February	£51,463.07
Less Expenses April to end of February	<u>(£52,426.12)</u>
Cash at bank as at 28 th February 2025	<u>£72,843.26</u>

This is including the Cemetery accounts.

d) Millennium Green Grass cutting contract for 2025. £100.05 per cut, with weed spraying twice a year.

Decision: It was resolved to stay with E.A.S for the Millennium Green grass cutting contract for 2025.

e) Insurance quote 2025/26. This was due to go up from £1,279.06 to £1,402.79 but is down to £1,271.41 without the Reading Room on the schedule.

Decision: It was resolved to stay with Clear Council's Insurance Group. (Trf 17/3/25).

N.B. The Village Hall sent a payment to the Parish Council for the MUGA hire from 2020 to an unspecified date.

There being no further business the meeting closed at 20.47
Next meeting of the Parish Council is on 1st April 2025 at @ 8pm
after the Annual Parish Meeting which is in the main hall at 7pm.