

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council Meeting,
held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 1st April 2025 at 8.30pm.

Present were – Chair David Robinson, Vice Chair Jenny Stafford, Councillors (Cllr) Ian Chapman, Cheryl Grace, Tim Gurr, Mike Ingram, Richard Morton, Roz Simpson, Ian White and Clerk - Sonya Dickinson.

25/45. Welcome and Apologies for absence:

Apologies were received from, Councillor (Cllr) Brenda Jones.

25/46. Declarations of interest: Cllr Richard Morton as a member of Burlingham Cottage Gardeners. Cllr Roz Simpson as a neighbour of the Millennium Green.

25/47. Public Forum including reports from District and County Councillors:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 2 members of the public and District Councillor (DC) Jess Royal – Jess sent a report to the Council.

25/48. Minutes of the meeting 11th March 2025:

Were signed as a true record.

25/49. Any updates on matters from previous meetings:

Norfolk County Highways have said it would cost too much to change the priority at the Heater Lane to Church Road junction, they will put up extra signs to make it clearer it is a junction and people should 'give way' to any vehicle coming from Lingwood Road.

25/50. Correspondence:

a) Neighbourhood watch signs.

The Clerk pre-empted a request but nothing came in.

Cllr M Ingram - The Neighbourhood Watch was previously set up by residents of each Road.

There are signs already, apart from the one that was recently taken down. Money is not usually needed to run a Neighbourhood watch, just volunteers.

25/51. Planning:

a) 2025/0924: Hillcrest Nurseries South Burlingham Road Lingwood Norfolk NR13 4ET. Variation of condition 2 and 20- (2) Amended Drawings (20) Changes to fence of original planning permission 20221817- Erection of dwelling with associated access, parking, and landscaping, including an extension to the residential curtilage to include land which is currently within agricultural use, following planning permission 20210902. Date of decision: 24th June 2021.

Application Type: Removal/Variation of Condition (S73 / S19).

Decision: The Parish Council has no comments on the 2025/0924 removal/variation of condition application but there are concerns about the number of applications and amendments there have been for the original application, which was to convert the barn.

The Parish Council would like to know if there has been a date given for the demolition of the original barn ref application 2025/0495, as there is a concern that with all of the confusion of the different applications, the applicant will then claim the barn can be rebuilt somewhere else on the extended curtilage. The Parish Council also wishes to reiterate that the agricultural land should not be included as residential curtilage.

25/52. Buckenham Ancient Woodland Trust:

As per Annual Parish Meeting.

25/53. Millennium Green:

The Conservation Group are re-seeding the wildflower area on 11th April.

No quotes have come in yet for the inclusive play equipment.

Clerk - Flagship/Victory Housing did not ask or let us know when the fence was being installed. The residents telephoned to let me know the fence installer couldn't access the green. I went to unlock the gate and asked them about the possible gate in the fence and they didn't have one to be installed.

25/54. VE-Day 80 – Thursday 8th May 2025 Celebrations:

Clerk – The Scoutmaster is lighting the Beacon at 9.30pm and the Scouts will be in attendance.

There was a confusion between me and Jayne from the Royal British Legion, as to who was contacting the Vicar. Jayne has said she will ask the new Vicar if the new Church choir would be able to sing the hymn.

Broadland District Council have agreed to give the Parish Council a grant of £300 towards costs of celebrations. It was discussed at the last meeting that the flap jacks and a commemorative badge or keyring should be purchased for attendees. The official badge on the Bruno Peek website was expensive and there are cheaper keyrings and pin badges on the (RBL) Royal British Legion website. The RBL VE-Day 80 Poppy pin is £5. Last year we purchased 128 flapjacks and Vice Chair Jenny supplied some more, they usually come in batches of 12. We should make sure that the attendees from the Scout group get a badge and flap jack.

Clerk to ask the Scoutmaster how many from the group will attend so the badges can be given out before the event for them to wear. If they all attend there are 71 including leaders.

Decision: It was resolved to purchase 132 flap jacks and 80 RBL commemorative pin badges.

25/55. Defibrillators:

Clerk – I cleaned the cabinet and Jayne at Heart-2-Heart is still trying to sort the new cabinet installation with the SPAR shop.

Pass on the Village Hall Chairperson's details to Heart-2-Heart as they would like to sort out their defibrillator.

25/56. Highways:

The bus route is changing so we will probably get complaints as the diversion is through Brundall.

There is a very large pot hole in Blofield, about 4 or 5 houses along, verge side on the left as entering Blofield from Lingwood.

25/57. Finance:

a) Payments Received:

i) Lingwood Village Hall MUGA rental Jan 2020 – 2025 £473.40

b) Payments Requested:

i) S. Dickinson Expenses Jan/Feb/March £223.19 (chq 2616).

ii) Crown Tree Services – Raising the crowns of the Millennium Green trees £400 + VAT = £480 (trf 8/4/2025).

iii) NALC Subs for 2025. £564.07 (Trf 28/4/25).

iv) SLCC Subs for 2025 £150 + ALCC £50 for Clerk (Trf 8/4/2025).

v) HMRC NI £30.18 Tax £0.80 = £30.98 (chq 2615)

vi) K. Monsey – Cemetery grass, hedge and filling and seeding sunken plots as per quote. £530 (Trf 8/4/25).

c) Burlingham Cottage Gardeners donation towards petrol for mowing the Green. (£70 last year). It was resolved to give £70 this year. (Trf 28/4/25).

d) Donation to Broadland Tree Warden Network. (£35 last year). It was resolved to give £40 this year. (Trf 28/4/25).

e) BADCOG – Donation for pond and footpaths. (last year April 24 for Feb 24 and October 24 for Feb 25 already paid but underpaid £20 for the Pond work). It was resolved to pay the £20 underpayment and revisit the amounts in February 2026 for that year. (Trf 28/4/25).

f) To agree bank statements with bank reconciliation.

The reconciliation is as follows:

Cash at Bank as at 1 st April 2024	£73,806.31
Receipts April to end of March	£52,763.76
Less Expenses April to end of March	<u>(£55,226.97)</u>
Cash at bank as at 31 st March 2025	<u>£71,343.10</u>

This is including the Cemetery accounts.

g) To agree and sign accounts books.

The accounts books for all accounts were checked against the bank statements and bank reconciliations and signed as correct.

There being no further business the meeting closed at 21.48
Next meeting of the Parish Council is the Annual General Meeting of the Parish Council
on 13th May 2025 at 7.30pm.