

LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr D. Robinson

**The Next Meeting of The Parish Council will be held at the
Lingwood Village Hall Meeting Room, Station Road, Lingwood on
Tuesday 4th November 2025 at 7.30pm**

AGENDA

1. Welcome and Apologies for absence:

2. Declarations of interest:

3. Public Forum including reports from District and County Councillors:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

4. Minutes of the meeting 7th October 2025:

5. Any updates from previous meetings:

6. Correspondence:

a) An additional Service of Remembrance on Saturday 8 November at Lingwood Village Hall, 10.30am, to place a wreath between the Methodist memorial plaques.

b) South Norfolk Council and Broadland District Council's draft Design Code Supplementary Planning Document (SPD). This consultation will run from Monday 27th October to Monday 8th December 2025.

c) Community Speed Watch; request to try again to get enough volunteers to join another parish group.

7. Clamps Orchard, Burlingham Green:

8. Buckenham Ancient Woodland Trust:

9. Millennium Green: To consider quotes for resurfacing slide mound and new net for the rock.

10. Pond: To consider quotes for tree and sallow work.

11. Broadland District Council Winter Pressure Grant:

12. Highways:

13. Finance:

a) Payments requested: i) K. Monsey Cemetery Grass November £160 (No VAT).

ii) HMRC – Tax £12.80 and National insurance contributions £93.44 November Total = £106.24

iii) Norfolk County Council Allotment rent £175, Burlingham Green rent £25 = £200 (No VAT).

iv) CPRE annual subs of £36 or more.

v) Sovereign inspections for 5 year biannual inspections of the Millennium Green. £399 + VAT (original contract was charged monthly standing order, changed to an up-front payment).

Plus any invoices/payments received before the meeting.

b) Retrospective payments:

i) Heart 2 Heart – Defibrillator pads £56, premium carry case £85 and rescue ready kit £20 as per order earlier in the year. £161 (No VAT).

c) To discuss Cemetery fees for 2026.

d) Retrospective request from Lingwood Village Hall for a donation towards the fireworks display.

e) agree bank statements with bank reconciliation.

Signed: ...*sgdickinson*..... Sonya Dickinson – Clerk to the Council

Date & time of next monthly Parish Council meeting – Tues 2nd December 2025, 7.30pm