

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council Meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 2nd December 2025 at 7.30pm.

Present were – Chair David Robinson, Vice Chair Jenny Stafford, Councillors Cheryl Grace, Tim Gurr, Mike Ingram, Roz Simpson, and Clerk - Sonya Dickinson.

25/153. Welcome and Apologies:

Apologies were received from Councillors (Cllr) Ian Chapman, Richard Morton and Ian White.

25/154. Declarations of interest:

Cllr C. Grace – Planning b).

25/155. Public Forum including reports from District and County Councillors:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 1 member of the Public and District Councillor Jess Royal.

District Councillor Jess Royal's report was circulated prior to the meeting.

Jess – I have been dealing mostly with planning. The Burlingham Green application is going to Committee tomorrow.

The School Road application is nearing a decision.

The Barber Shop is back out for consultation, it will go to Committee, probably in January 2026. You can register to speak.

The residents think they have done enough but it may get approved with conditions.

The problem is if it gets planning as a shop, they may step up the opening hours, the number of customers and not try and keep neighbours happy, i.e. closing doors when requested because of the noise etc.

Public - The missing section of footway on Station, from Dary Farm to the Railway, can the Council pursue getting this done please.

Chair – Hopefully Galliford Try will do it as promised, but last time I spoke to them they said there was no money left.

Lingwood & Burlingham has been most affected by the A47 works but haven't received any of the promised items.

25/156. Minutes of the meeting 4th November 2025:

Were signed as a true record.

25/157. Any updates from previous meetings:

Chair – Have the Community Speed watch been in touch?

Clerk - No. As it is the Police that run the scheme with volunteers, they will probably be liaising with the Police.

25/158. Correspondence:

a) Greater Anglia have responded and are looking into providing low level lighting to Station Approach.

25/159. Planning:

a) **2025/3173: Erection of greenhouse. Location: Big Sky, Lingwood Lane, North Burlingham, Norfolk, NR13 4TB.**

Decision: Unanimous support.

b) **2025/1911: Part change of use of residential dwelling to barbers shop (retrospective)**
Location: 2 Spencer Close, Lingwood, Norfolk, NR13 4BB.

The application has taken a 3 bedroom accessible bungalow away, which are already scarce and turned it into a 1 bedroom apartment.

If approved there must be conditions to only be used as a barber shop and revert back to residential if the business is unsuccessful. If sold there must be conditions.

Vice Chair – I will speak to residents and attend the Committee meeting at Broadland District Council to speak. All of the previous reasons for objection stand but re-iterate in the response.

Decision: Unanimously Object on the grounds that it is in a residential location which will cause a nuisance to residents. The application has taken a 3 bedroom accessible bungalow away, which are already scarce and turned it into a small 1 bedroom apartment.

There are concerns over extra traffic, noise, flooding and the additional risk of blocked drains, with the increased discharge of waste water into the already full drainage system at that end of Spencer Close, from not only the drive but the extra trade use of a barber shop.

It sets a precedent and opens up the property for other business uses in the future.

N.B. Councillor Grace did not vote on this application declaring an interest.

c) 2025/3073: Dropped kerb. Location: 66 Station Road, Lingwood, Norfolk, NR13 4AZ.

Decision: Unanimous support.

Notes on other Planning applications:

a) 2025/1744: Hybrid planning application. Location: Adjacent New House School Road Lingwood.

This Application required no additional response to what had already been sent. All points for objection by this Council still stand.

b) 2025/2963: Erection of 1no. self-build dwelling. The Green North Burlingham. Going to Broadland District Council Committee 3/12/25.

All previous objections stand.

25/160. Buckenham Ancient Woodland Trust:

Cllr I White was not in attendance to give a report.

25/161. Millennium Green: To consider quotes for re-tensioning zip wires and repairs to the slide mound.

From the quotes that came in for the zip wire re-tensioning the £375 from Sovereign Play was chosen.

The rock net: Only 1 quote has been received, wait for the other quotes.

The slide mound: Only 1 quote has been received, which was very expensive. Other companies were not willing to quote so a local contractor has been asked and quoted to put sleeper steps in the mound and cut off the spikes below ground level and rebuild the mound where it has eroded.

The Council should ask if anti slip measures or grip tape can be used as the wood may become slippery.

Decision: It was resolved to accept the quote of £1,269.00, with an extra contingency for making non-slip measures.

25/161. Clamps Orchard – purchase from Norfolk County Council:

To consider quotes from Solicitors.

The offer to Norfolk County Council to purchase Clamps Orchard, Burlingham Green, was accepted.

Quotes for conveyancing were received from £500 - £750 to over £1,400 plus potential additional costs. The quote from Spire Solicitors at £500-£750 was chosen, with a note that once they have received the details from Norfolk County Council, they let us know of any additional costs.

25/162. New noticeboards:

The Parish Council noticeboard at the SPAR is falling apart.

It was resolved to get quotes for replacement from local carpenters in the village book and Brundall or Acle Men's Shed. Cllr Gurr has some oak if needed.

The defibrillator at the SPAR has no guttering over it and the water seems to be particularly channeled to that area. Heart 2 Heart said they have spoken to the SPAR shop about it.

The area above the defibrillator wall has the shop sign that sticks out, and it would be hard to add guttering to, it needs something over the defibrillator to protect the amount of water cascading on it. The contractors could also be asked to quote to put a plastic hood above the defibrillator.

25/163.Highways:

There is a loose manhole cover on the footway on Post Office Close. Cllr Simpson will send a photo for the Clerk to report.

In Blofield, the Lingwood Road from Waterlow to Danesbower Lane, the potholes and the holes at the edges are extremely bad. The curb edging at the corner of Waterlow Road with Lingwood Road is exposed and dangerous now that the verge has been eroded so much. The Clerk will report.

25/164. Finance:

a) Authority to pay was given to and will be paid by bank transfer unless otherwise stated:

i) K. Monsey Cemetery Grass & hedges November £160

ii) HMRC – National insurance contributions November £93.44, Tax £12.80 = £106.24 (Chq 2630).

iii) ICO Data protection Annual fee. £47 DD.

iv) The Garden Guardian – Verges, including Clarkson Road Orchard, Avondale Close and the Allotment site. £3102 + VAT £620.40 = £3722.40

b) Retrospective payments:

i) British Gas – MUGA and EVCP electricity, 3/8 to 3/11/25. £81.53 (Trf 25/11/25)

ii) Wave, Anglian Water, Allotment water 4/8-3/11/25. £69.89 (Trf 25/11/25).

c) To agree bank statements with bank reconciliation.

They were inspected and agreed.

CASH AT BANK AS AT 1ST APRIL 2025	71,343.10
ADD RECEIPTS to end of November (inc. Cemetery 3387.69)	39,313.96
LESS EXPENSES to end of November (Inc. Cemetery 2210)	- 23,457.29
CASH AT BANK AS AT 30th November 2025	87,199.77

The Council noted that the Cemetery account is solely for the running of the Cemetery.

d) Budget and setting of precept for 2026-27.

The figures from Broadland District Council came in today. As the budget was circulated at the meeting and not prior, Councillors would like to look at the budget more closely at home. It was resolved to decide the precept at the January meeting.

There being no further business the meeting closed at 21.02
Next meeting of the Parish Council is on 13th January 2026 7pm.