

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council Meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 3rd February 2026 at 7pm.

Present were – Chair David Robinson, Vice Chair Jenny Stafford, Councillors (Cllr) Ian Chapman, Cheryl Grace, Tim Gurr, Mike Ingram, Richard Morton, Roz Simpson, and Clerk - Sonya Dickinson.

26/13. Welcome and Apologies:

Apologies were received from Councillor Ian White.

26/14. Declarations of interest:

None.

26/15. Public Forum including reports from District and County Councillors:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 1 member of the Public and District Councillor Jess Royal.

District Councillor Jess Royal's report was circulated prior to the meeting.

Cllr Jess Royal – Planning updates; The Planning officer ref the Barber Shop has informed me that the Barbershop on Spencer Close application is going to Committee on 25th February, although it might be pushed back to March.

The former school site on Chapel Road will begin prelim work on 9th February.

Chair – Will you let us know the time of the Planning Committee Meeting on 25th February when you find out please.

Cllr Stafford – Cllr Gurr and I will have a walk around to ask resident their point of view and attend the Committee Meeting.

Public – Allotment No 12 is dumping work rubbish and turf on the site and around the area as well as the waste site. They have put rubbish just inside the left hand gate and it has encouraged others to do the same. They are not gardening the allotment, just using it as a dumping ground.

Vice Chair – This is a breach of tenancy. A letter will be sent to inform them of this and that waste should be taken home and no outside waste should be brought to the site. An inspection will be carried out in 3 months to see if the allotment has been cleared and is being used properly.

Village Hall – The car park needs repair. The car park is open and used by the whole community. The Village Hall allows School parents to use it for drop off and pick up. The school has closed their car park for safety reasons and are not in a position to help with the repairs. The hall has the use of a whacker and has volunteers to do the work, the outlay for the type 1 granite is @ £550, would the Parish Council be able to contribute towards the costs? The delivery is 12th February.

Chair – It was not on the agenda so only an agreement in principle can be done.

Cllr Gurr – Ask Rob at Galliford Try if they have some Type 1.

Village Hall – He was e-mailed today but hasn't come back yet.

It was agreed in principle that the Parish Council will pay half of the cost of the Type 1 which will be @ £275. To be put onto the March Agenda.

Clerk - The Cemetery car park also needs to be re-surfaced. *Photographs taken last week were shown.*

26/16. Minutes of the meeting 13th January 2026:

Were signed as a true record.

26/17. Any updates from previous meetings:

There was a bit of confusion over whether the gardening group were asking for an additional path on the Millennium Green to meet up with their proposed scheme. They are accessing it from the path that is already there. No more paths are needed on the Green.

26/18. Planning:

a) 2026/0207: Proposal: Change of roof structure to form gable end

Location: Failte, Pack Lane, Lingwood, Norfolk, NR13 4PD.

Decision: Unanimous support.

Application 20243655/20252311 – Barn behind Weavers Barn, North of Buckenham Road, has gone to appeal.

Application 20190278/20201611/20221684 - They are starting work on 9th February at the old Primary School site on Chapel Road. This is for 22 homes.

26/19. Buckenham Ancient Woodland Trust:

Cllr I White was not in attendance to give a report.

26/20. Millennium Green:

The rock net: Still only 1 quote has been received, wait for the other quotes.

Cllr Ingram – The Wildflower area, do we need to do anything more with that? The front area had a good display last year.

Cllr Gurr – I have some wildflower seed that we can scatter this year, April time would be best. Councillors will get together in April to scatter and rake in the seeds.

Chair – I put an article in the last Parish News asking parishioners, considering the expense, if a piece of inclusive play equipment was a good idea. There was no response. I have put the question into the next edition of the Parish News also.

Beighton Builders are repairing the slide mound in February.

26/21. Clamp's Orchard – Purchase from Norfolk County Council:

The Clerk contacted the Solicitor, and they are still waiting for Norfolk County Council to come back to them

Cllr Morton – Burlingham Green hedge has been cut down to from 18ft to 4 ft which was needed.

Cllr Chapman – People are parking on the verge by the Green, to use the woodland walks, it has turned to mud, the Burlingham Cottage Gardeners are re-seeding the area. No parking signs are needed to stop it happening again.

Chair – We can order 'no parking' signs.

26/22. New Noticeboards:

Costs of new noticeboards were circulated.

The Clerk also spoke to Brundall Men's Shed about refurbishing the noticeboard at the SPAR shop. They said they could do it but cannot look at it until the end of February. The cost will be for glass, hinges and a donation. The pin backing boards also need replacement. The Clerk will check prices and purchase so they can replace the old ones while refurbishing. The board will need to be taken down and put back up by the Council.

Chair – I can get that done.

The open noticeboard at Main Road, North Burlingham needs to be replaced. The one at South Burlingham can stay as it is for now. The ones at Burlingham Green, the pond and Millennium Green are good as they are.

26/23. Highways:

Banks and verges have been damaged due to people cutting through Dell Corner Lane. Heater Lane has also been affected.

Cllr Chapman – There is a bank being built along the A47 as a noise barrier, but it is not going all the way along and not where the A47 is raised more.

Chair – They might be putting trees in to create a sound barrier there.

Cllr Gurr – An acoustic barrier is going by properties on Lingwood Road, which is better than a bank.

26/24. Finance:

a) Payments Received:

i) HMRC VAT Return. £3500.83

b) Authority to pay was given to and will be paid by bank transfer unless otherwise stated:

i) HMRC – National insurance contributions January £88.70, Tax £6.80 = £95.50 (Chq 2633)

ii) Mrs S Dickinson – repayment of Microsoft annual Parish Council subscription £84.99 (Chq 2634)

iii) S G Dickinson – Repayment of Amazon invoice for blankets etc. for the winter grant. £363.95 (Chq 2636).

Chq 2635 was cancelled with an error.

c) To agree bank statements with bank reconciliation.

They were inspected and agreed.

CASH AT BANK AS AT 1ST APRIL 2025	71,343.10
ADD RECEIPTS to end of January (inc. Cemetery 3685.24)	56,943.50
LESS EXPENSES to end of January (Inc. Cemetery 2800)	- 33,395.89
CASH AT BANK AS AT 31st January 2026	94,890.71

The Council noted that the Cemetery account is solely for the running of the Cemetery.

*There being no further business the meeting closed at 19.55.
Next meeting of the Parish Council is on 3rd March 2026, 7pm.*