

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council Meeting,

**held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 3rd March 2026 at 7pm.**

Present were – Chair David Robinson, Vice Chair Jenny Stafford, Councillors (Cllr) Ian Chapman, Cheryl Grace, Tim Gurr, Mike Ingram, Richard Morton, Roz Simpson, and Clerk - Sonya Dickinson.

26/25. Welcome and Apologies:

Apologies were received from Councillor Ian White.

26/26. Declarations of interest:

None.

26/27. Public Forum including reports from District and County Councillors:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 4 members of the Public and District Councillor Jess Royal.

District Councillor Jess Royal's report was circulated prior to the meeting.

Cllr Jess Royal – Broadland District Council are preparing to review the Greater Norwich Local Plan (GNLP) and have put a call out for sites. They don't know what sites will come forward. Elections to Norfolk County Council seats are back on and will be held on 7th May 2026. This is a great result for democracy.

Chair – Thank you for all you do for us Jess.

Community Gardening Group – We are asking for continued support for the Gardening Group. We have a group constitution and sufficient volunteers for the Committee now. I was donated a large greenhouse to grow plants and a volunteer is using his garden to grow more. Plant beds by the bench - We wish to put edging around and enlarge the beds by the bench on the Green. There is widespread interest in helping with the new Community Garden and we have received the funds from Broadland for it.

Chair – Thank you for all you have done so far, we do appreciate it. You could come to the Annual Parish Meeting on 14th April at 6.30pm. The meeting is a good place to tell the wider community about the group.

Public – Have you heard back from Greater Anglia about low level lighting on the Station approach? Clerk – I have chased them up but it is up to the Station Manager if they will do it.

26/28. Minutes of the meeting 3rd February 2026:

Were signed as a true record.

26/29. Any updates from previous meetings:

The Barber shop application is going to committee on 5th March.

The Village Hall car park has been repaired.

26/30. Planning:

a) 20221684: Proposal: Application for deed of variation of Section 106 Agreement under planning permission ref 20190278

Location: Former Lingwood First School Chapel Road Lingwood NR13 4NX

Type: Modify/Discharge Section 52 / 106 Agreement.

Decision: Unanimous Objection on the grounds that:

The proposed affordable housing has now been reduced to zero units - down from the six originally proposed. At the very beginning, the original 106 agreement also provided the Parish with the old Nursery building to try and encourage a doctor's surgery in the Parish, it was then reduced to just the six units.

The applicants requested a reduction from six units (28%) to two units (9%), following a further viability assessment.

As per the GNLP, a policy compliant scheme should deliver at least 33% of affordable housing. This also conflicts with the Lingwood and Burlingham adopted Neighbourhood Development Plan (2022-2042) – Policy 1 and Policy 2 (Adopted July 2024). One of the Plan's objectives is to provide high-quality, affordable housing that meets community needs.

The Plan acknowledged the original proposed reduction in affordable housing on the site - but considered that avoiding any further reduction should be a high priority.

For information: 2025/1911: Part change of use of residential dwelling to barbers shop (retrospective) Location: 2 Spencer Close, Lingwood, NR13 4BB. This application will be considered at the meeting of the Broadland District Council Planning Committee on 5 March 2026, starting at 10.00am.

Councillors T Gurr and J Stafford are going to the meeting and Cllr T Gurr is registered to speak. Cllr's T Gurr and J Stafford visited neighbouring properties to see how residents are feeling about the barbers shop now it has been up and running for a while. It was surprising that there is a lot of support now, but there are still some against it. Residents in support say they have been helpful to their neighbours.

It is a shame they didn't go about it in the correct manor and went ahead before applying for planning permission. Drains are still a problem.

The fact remains that an accessible, family bungalow is now out of commission.

If it does get approved there must be a stipulation that if it closes down, it must revert back to a residential property.

26/31. Buckenham Ancient Woodland Trust:

Cllr I White was not in attendance to give a report.

26/32. Millennium Green:

The rock net: Sovereign is still the only quote so far. Wicksteed have been chased up and Eibe are finding it hard to get an answer from the original supplier (Wicksteed). Wait for the other quotes.

N.B. Councillors were reminded that wildflower seeds, provided by Cllr T Gurr, are to be raked into the wildflower area by Councillor volunteers in April.

26/33. Clamp's Orchard – Purchase from Norfolk County Council:

The Clerk has contacted the Solicitor each week, and they are still waiting for Norfolk County Council to come back to them.

The 'lest we forget bench' requested at the last meeting, instead of a wooden one which the Parish Council agreed to provide – The Clerk has researched and priced up a few companies and although the David Ogilvie one, which is the same as we have on Station Road, is £70 more expensive than the other company that supplied the nearest comparison in size, it looks heavier duty and it has been tried and tested at the Station Road site. The ones that came in much cheaper were smaller, a third of the weight, and some had no way of fixing it to the ground.

Burlingham Cottage Gardeners have offered to put a base in for a bench supplied.

They are having their AGM meeting next week and will discuss which they would prefer - a wooden bench or a 'lest we forget' metal bench. If they choose the metal bench, there is a new War Horse one, so they can choose whether they want the same design as at Station Road or the War Horse one.

Decision: It was resolved to let Burlingham Cottage Gardeners decide which they would prefer and the Parish Council will purchase either a wooden bench or one from David Ogilvie.

26/34. Pond: To consider a refresh of the Tree information board:

BADCOG noticed the board could do with a refresh as some of the lines are missing from the map and the trees and birds have faded.

The map is out of date, it would need to be replaced.

Do we need a map here as it is no longer the entrance to the village?

It is nice for people to have information available without using their phone.

There could be a school competition to design a new board.

The Buckenham Woods sign Cllr White sent was supplied by Greater Norwich Growth Board.

If the Council purchased one like that, it could then include Jubilee wood etc.

Decision: Look into possible funding for a new sign and put the item onto the next agenda.

26/35. Highways:

At the A47 meeting – From a North Burlingham/Burlingham Green point of view, residents will be cut off for 12 weeks due to road resurfacing of the old road which isn't part of the new A47. North Burlingham residents will have to go to Acle or Blofield via South Walsham Road.

Burlingham Green residents will have to go via the back roads.

Clerk – I have reported the overgrown brambles on Main Road, from the old Church to the old exit to the A47, which had been a dead end since the A47 works, in readiness for this being the only way into and out of North Burlingham.

Cllr – the overgrowth on Main Road has narrowed the road by @ 4ft.

Chair – I asked at the meeting if they will be re-instating the verges that have been damaged by all the traffic taking other routes over the past few years. They say it is down to Norfolk County Highways.

Cllr – Uk Power Networks have left piles of chipped wood after cutting the trees near the telegraph poles. Piles of wood are dotted all over the place they should have been chipping it into a truck not into the hedge and on the verges. The spring flowers are covered in chippings and can't be seen. They need to come and clear the mess up. Clerk to report.

26/36. Finance:

a) Permission to pay was given for and will be paid by transfer on 4/3/26 unless otherwise specified:

i) HMRC – National insurance contributions Jan £88.70, Tax £6.80 = £95.50 (Chq 2637)

ii) Viking – New shredder, ink and stationery. £126.84 + VAT £25.37 = £152.21

iii) Mrs S Dickinson - Repayment of Amazon invoice for signs, padlock etc. £26.88 + VAT £5.38 = £32.26 (Chq 2638)

iv) The Play Inspection Co. MUGA and Millennium Green inspection. £165.00 + VAT £33.00 = £198.00

v) Beighton Builders – Cemetery car park £1,141.00 + VAT £228.20 = £1,369.20

vi) Beighton Builders – Work to be completed this week.

Plus any invoices/payments received before the meeting.

i) Mrs S Dickinson – Cork tiles for noticeboard refurbishment. £13.99 (Chq 2639)

b) Retrospective Payments: Paid by transfer on 19/2/26

i) Beel's Plumbing and Heating Ltd. Allotment water leak £70 + £14 VAT = £84

ii) Wave Anglian Water 4/11/25 to 3/2/26 £21.96 No VAT

iii) British Gas – MUGA and EVCP electricity, 3/11/25 to 3/2/26 £89.52 + 5% VAT £4.48 = £94

c) Millennium Green Grass cutting contract for 2026. The tenders came in and the quote chosen was for Top Garden Services. £3,100 for 18 cuts, strim around trees and obstacles, litter picking before cutting and apply herbicide to any hard standing areas including pathways. They will leave spring flowers to drop naturally before cutting.

d) To consider insurance quote for 26/27. It was £1,271.41 last year. Clear Council's quote this year is for £1,342.73 or £1,297.66 p.a. for a 3 year tie in.

Decision: It was resolved to choose the 3 year tie in agreement.

e) To consider a donation to Lingwood Community Gardening Group for Millennium Green planting. (£250 was given last year).

The main priority areas are the maintenance of the trough and triangle raised bed, before extending the beds they put in by the bench. What large plants are they proposing? There

needs to be a plan, proposal and measurements with edging type, types and sizes of plants and costings and a commitment to maintain. There can't be free reign on the Green as this is an open play space. They did not consult the Council before planting the bulbs all over the Green. There is a balance in keeping it nice and as an open space play area.

f) To confirm the agreement in principle at the last meeting; to pay £275 donation to the Village Hall for half the cost of the Type 1 granite for their car park. **Decision:** It was resolved to donate £275 towards the cost.

g) To agree bank statements with bank reconciliation.
They were inspected and agreed.

CASH AT BANK AS AT 1ST APRIL 2025	71,343.10
ADD RECEIPTS to end of February (inc. Cemetery 3775.24)	57,033.50
LESS EXPENSES to end of February (Inc. Cemetery 2800)	- 35,551.59
CASH AT BANK AS AT 28th February 2026	92,825.01

The Council noted that the Cemetery account is solely for the running of the Cemetery.

There being no further business the meeting closed at 20.25.
Next meeting of the Parish Council is on 14th April 2026, @ 7.30pm after
The Annual Parish Meeting at 6.30pm in the main hall.