

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council Planning Meeting, held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood, on Tuesday 18th August 2026 at 7pm.

Present were – Councillors; Ian Chapman, Cheryl Grace, Tim Gurr, Mike Ingram, Richard Morton and Clerk - Sonya Dickinson.

26/99. Welcome and Apologies for absence:

Apologies were received from Chair David Robinson, Vice Chair Jenny Stafford, Councillors; Roz Simpson, Ian White and District Councillor Jess Royal.

26/100. Declarations of interest:

None.

26/101. Public Forum:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 1 member of the Public.

Public – Why are the grass cutting contractors cutting the Millennium Green Grass, there is nothing to cut. I know they were coming to cut around the edges which they had missed, so hopefully it was just that.

Cllr Gurr - Cutting the grass is a fire hazard at the moment, if they hit a flint it could create a spark.

26/102. Minutes of the meeting 14th July 2026: Were signed as a true record.

26/103. Any updates from previous Meetings:

Cllr Ingram – I went to the Village Hall meeting as Council representative. Their question was why the whole Parish Council can't come to their meeting to decide things about the hall. I told them that it doesn't matter how many Councillors attend their meetings, decisions can only be made at a Parish Council meeting, which has been advertised on an agenda, and cannot be made on the spot at a Village Hall meeting.

The room hire query that came up from an ex committee member – The Parish Council was granted free room hire due to the large sum of money contributed for the completion of the hall. The Parish Council even named the meeting room upstairs.

26/104. Correspondence:

Clerk - A resident phoned last night to say the zip line/cableway was broken as her children were unable to pull the seats back to the start, it got stuck halfway. I will check this out tonight and take photographs for quotes. The cables are 2 years old in December, should they be replaced early while the rest is being replaced?

Decision: It was resolved to price up the cables too.

E-mail circulated to Councillors regarding an interactive Parish website with a set up cost of @ £10,000 plus running costs. This was suggested to be paid for by the Reading Room money, so is a Reading Room meeting item.

Who is going to man it? The Parish Council website has everything people need and if people cannot work that, will they be able to work an interactive one?

26/105. Planning:

**a) 2026/2067: Single storey side extension to form a utility/boot room and bathroom.
Location: Lodge Cottage, Lingwood Lane, North Burlingham, NR13 4TD.**

Decision: Unanimous support.

26/106. Clamps Orchard, Burlingham Green:

There has been no new news at the moment.

26/107. Pond Information Board:

Examples from a company were circulated to Councillors before the meeting and shown on the projector.

Councillors would like to see the map in the middle, highlighting the Church, School, Village Hall, Spar, Chip Shop, Millennium Green, Community Orchard and Community Garden, in small drawing form within the map as per the Congham example sign.

Photos in circles for the wildlife, flora and fauna as per the Lark Valley example.

Suggestions by Tony at BADCOG: The resident Mallard Duck & Moorhen, along with maybe House Sparrow, Blackbird, Blue Tit, Great Tit, Long Tailed Tit and Chiffchaff, which are regular visitors to the pond.

Flora and fauna: Cow parsley with a resting Orange Tip butterfly, flag iris with a resting hairy dragonfly, hawthorn flowers with a resting peacock butterfly and holly with a resting Holly blue butterfly. These again can be found at the pond and this may encourage the children to look out for these.

A map of the pond itself.

This can be a starting point for tenders to go out and may have to be scaled back if the sign looks too cluttered.

The map should show footpaths that are within the boundary of the map shown, but it won't be large enough to show the ones on the edge of the village.

There could be a link/QR code to the Burlingham Woodland Walks. Ask Norfolk County Council for this information. They may be agreeable to help with the cost of the sign.

Cllr Gurr will do an AI map and forward it to Councillors for agreement before the sign goes out to tender.

26/108. Highways:

Main Road North Burlingham: The brambles and hedges still haven't been cut.

The A47 team are attending the next meeting on 1st September. It will be for a general update. The Council can ask them again about the signs not including Lingwood or North Burlingham. The bridge opening day will have already happened on 28th August.

The hedge at Lingwood Manor on School Road is overgrowing and covering the road way marker sign.

26/109. Finance:

a) Authority to pay was given to and will be paid by bank transfer unless otherwise stated:

i) NALC – web hosting for 1 year. £57.90 + VAT £11.58 = £69.48

ii) British Gas – MUGA and EVCP electricity 7/5 to 3/8/2026. £302.05

iii) Crown Tree Services £600 + VAT £120 = £720

iv) Wave Anglian Water May to August £598.45

b) Invoices in dispute - Top Garden Services 2 invoices 1/12 and 2/12 £262.50 + VAT £52.50 = £315 each. Total = £630

They cut around the edges, although not very well, hopefully it will improve with later cuts.

Decision: Pay Top Garden Services -2 invoices 1/12 and 2/12 £262.50 + VAT £52.50 = £315 each. Total = £630, less the edging the Parish Council had to pay to the Community Gardening Group £144.31 = £485.69 total to be paid to Top Garden Services.

There being no further business the meeting closed at 19.55
Next meeting of the Parish Council is on 1st September 2026 at 7pm.