

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council Meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 1st September 2026 at 7pm.

Present were – Chair David Robinson, Councillors; Cheryl Grace, Mike Ingram, Richard Morton, Roz Simpson and Clerk - Sonya Dickinson.

26/110. Welcome and Apologies for absence:

Apologies were received from Vice Chair Jenny Stafford, Councillors; Ian Chapman, Tim Gurr and Ian White.

26/111. Declarations of interest:

Cllr Roz Simpson – Millennium Green, as a neighbour.

26/112. Public Forum including reports from District & County Councillors, plus the A47 Team update:

(15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 3 members of the Public including Councillor applicant Jenny Powell, also District Councillor Jess Royal and County Councillor Justine Thomas.

Members of the Galliford Try A47 Team could not attend but sent a report to answer the questions sent to them.

- 1) Most of the works are due to be complete first week of October – but we do have an extensive landscaping plan that will continue until Early Spring 2027.
- 2) Road signs – I will go away and check the design plan to see what was designed as part of the scheme and come back to you – this will take a week or so as we are not the principal designers.
- 3) Landscaping plans – we are just waiting for our environmental providers to sign off the final plan – once this has happened we can share the final plans with you.
- 4) Wildlife corridors - Eco-Connectivity: New, continuous lines of hedgerows, scrub, and species-rich grassland are being planted to create seamless travel paths for wildlife across both sides of the new road layout. Avian Crossings: High-growing, mature "parkland" tree lines are being established near the newly opened Knights Bridge overpass. These force birds and barn owls to fly at higher, safer altitudes, preventing vehicular collisions. Targeted Species Refuges: The corridor deliberately integrates tailored woodlands and native flora and fauna and support localised populations of badgers, reptiles and commuting bat routes. We have also been working on a trail project for Species Rich Grassland.

Chair – I attended the opening of Knights Bridge. The dedication was to the late Valerie Knights, her daughter cut the ribbon. It opened a bit later than it was supposed to due to having extra work done the day before and it needed cleaning before traffic could use it. Blofield bridge is due to open on 18th September.

What is the old A47 going to be called? Will it be a continuation of the Yarmouth Road so be called Yarmouth Road?

Cllr Richard Morton – When it is re-opened it is going to be 50mph and there is only one house along there, so it doesn't stack up that each time we've asked for the South Walsham Road to be reduced to 50mph, they have said there aren't enough houses.

Clerk – Norfolk County Highways can be asked again.

A47 – You can still pull out of the Windle as it wasn't part of the new scheme, so there is still a dangerous junction left on this stretch. Apparently Acle wanted it to be re-opened.

DC Jess Royal – The Business Builder Fund for 2026/2027 is now open. This programme is aimed at supporting businesses to invest and grow to boost the local economy. Support provided includes grants, support from the economic development team and training. For more information go to:

<https://www.southnorfolkandbroadland.gov.uk/business/broadland-business-builder-programme>

A 'Let's Go' initiative has been launched by BDC to help people to explore the local area and help promote the local economy. It showcases places to visit, things to do, local events, attractions, food and drink venues and independent businesses.

To find out more go to: <https://yes-lets-go.org.uk/>

If you know a local business or organisation who might like to be featured, do ask them to email Lets.Go@southnorfolkandbroadland.gov.uk

GNLP – Greater Norwich Local Plan scoping consultation is now open and closes on 28th September 2026. This is primarily for stakeholders but anyone with an interest in the Greater Norwich Local Plan area can comment. Baseline data will be gathered, and a Vision and Objectives prepared to shape the content of the Plan.

For details go to: <https://gnlp.oc2.uk>

The call for sites submissions do not form part of the scoping consultation but basic details of the sites received can be found here: <https://gnlp.oc2.uk/document/90>
Comments on these will be invited next year. Not all of the sites will be suitable.

Clerk – On the last plan they said the school capacity means that Lingwood, the Burlinghams, Beighton and Strumpshaw as a cluster can only take 12-20 homes within the cluster. By the end of the consultation they put it up to 50-60 because of their preferred site being Post Office Road, which was originally for 20-30 properties on this and previous Local Plans, (JCS) Joint Core Strategy and DPD Development Plan Document. Highways said to make it worthwhile making Post Office Road wider and drainage costs to accommodate any dwellings there, it would be better if there were 50-60 properties.

Norfolk County Council (as education authority) indicated they would accept development in the order of 50-60 new homes, to enable a well-designed development to come forward. This means the cluster had its allocation increased from 20 to 50-60 for the Post Office Road site, which got taken off the table by the end of the consultation but the allocation remained 50-60 and a new site on Station Road, next to the school was added as a preferred site by Broadland District Council.

DC Jess – The sites that were approved last time (next to the school and on Blofield Road) and are not on the new plan will still be considered if they are not developed by then. If there is development over a certain number, Norfolk County Council will extend the school to make sure there are enough spaces.

Clerk – Hopefully they won't build on the land next to the school or there won't be anywhere to extend to.

Public – The Chapel Road School site was asked to be included.

Clerk – They classed this as a windfall site, so is not counted towards the Parish allocations. Other smaller developments are also not counted. The plan to 2036 was originally for 20 allocated plus 44 with planning permission or smaller developments.

The new sites put forward land marked as Acl on the GNLP: On the White house side of the road is Beighton, the west of that, which has the National Highways drainage ditch, is North Burlingham.

For further details on the Greater Norwich Development Partnership and the progress of the plan go to: <https://www.greaternorwichdevelopment.org.uk/>

NCC Justine Thomas – David and I have been liaising with Jeremy Wiggin re the footway and cycleway to join Lodge Road up with Lingwood Lane. National Highways are waiting for funding.

Ref the Dell Corner Lane and quiet lanes: The former quiet lanes initiative was discontinued.

Norfolk County Council have a new Chief Executive – Dennis Bacon.

The Budget setting process is being looked at.

I have been appointed as Norfolk County Council rep on the Broads Authority, Eastern Shires Purchasing Organisation (ESPO), County Councils Network and Local Government Association General Assembly.

There is £1 million for the school uniform promotion. Awards depend on assessed need.

Residents unable to apply online can call 0344 800 8020.

Norfolk Fire & Rescue attended 1,270 emergencies during July. The summer briefings urged residents to dispose of cigarettes and rubbish safely and avoid disposable barbecues during the dry conditions.

Most eligible adults can receive their flu vaccination from 1st October, with some groups eligible from 1st September.

Public – I want to clarify that the website in my e-mail and under correspondence on the August Minutes, was for a community website and not a parish website.

It was noted, established this was a Reading Room Trust issue and the parishioner could attend the Trust's next meeting if they wished.

26/113. Minutes of the meeting 18th August 2026: Were signed as a true record.

26/114. Any updates from previous Meetings:

I photographed the zip line/cableways after the meeting on 18th August, ready to get quotes, but they worked when checked. Perhaps the children were too young and not strong enough to pull them back to the start?

Pond – The AI map of Lingwood hasn't been forwarded yet.

26/115. Correspondence:

None.

26/116. GNLP 2045 (Greater Norwich Local Plan) Regulation 20 Scoping Consultation is open from the 17th August – 28th September 2026:

(This is not a consultation on sites, they will be consulted on in June/July 2027).

The Scoping Consultation is an opportunity to say what matters most for the future of Greater Norwich. To inform these conversations, the Scoping Consultation includes questions on baseline data gathered to inform the preparation of the Plan, the emerging Vision and Objectives which will help to shape the content of the Plan and a proposed Engagement Strategy that suggests an approach to future engagement through the plan-making process. Further details can be found here: <https://gnlp.oc2.uk>

This is the first formal consultation on key issues and will be drawn up to create planning policy.

Lingwood & Burlingham Parish Council's objectives are stated in the Neighbourhood Plan, if anything in the plan relates to the Scoping Consultation, please refer to that.

Cllr Mike Ingram will go through the questionnaire and answer anything relevant to the Neighbourhood Plan.

26/117. Clamps Orchard, Burlingham Green:

Clerk - Spire Solicitors informed the Council that Norfolk County Council were ready to sign the contracts. The payment was sent to Spire Solicitors on 21/8/26 ready for the exchange, to avoid any delays.

Spire Solicitors have contacted me today and are going ahead with the exchange.

The War Horse bench was ordered on 27/8/2026 as previously agreed. They have kept the price the same as the quote in February 2026.

As it is a War Horse bench, it would be nice to have an opening ceremony for the Orchard when the bench arrives, to coincide with Armistice Day, on the 11th November.

26/118. Millennium Green:

Are the Community Garden Group still going to maintain the beds by the bench and the planters? They look like they have been left as everything is dead. The special rose that was planted in one of the beds is no longer there.

26/119. Pond Information Board and a request for 'Do not feed the ducks' signs:

Cllr Gurr will do an AI map and forward it to Councillors for agreement before the sign goes out to tender.

"Do not feed the ducks" signs – This was requested as it is encouraging rats when the ducks don't eat everything that is given.

Any signs will have to have posts put in which will ruin the look of the pond. Children love feeding the ducks and they have been fed for years with no problems. Perhaps it is the type of food?

Perhaps a notice could be put in the noticeboard to say Duck feed available from Brundall hardware shop?

Monitor and review.

26/120. Highways:

There is still a water leak on Station Road. They have marked it but it has not been repaired yet. It is probably a low priority as it is a small leak at the moment.

Has the 'School Road' sign been cleared of the overgrown hedge? Highways are aware and will have written to the homeowner. NCC Justine Thomas will ask Highways about it.

26/121. Finance:

a) Authority to pay was given to and will be paid by bank transfer unless otherwise stated:

i) HMRC – National insurance contributions August £88.70 Tax £0 = £88.70 (Chq 2650).

ii) The Play Inspection Co. £189.90 + VAT £37.98 = £227.88

There is no invoice from K. Monsey as there were no grass cuts done at the cemetery in August.

b) Retrospective Payments made for authorisation:

i) Spire Solicitors - consisting of £1,435 Solicitors fees + £31 disbursements + VAT £293.20 = £1,759.20, plus land Registry fee of £45 and purchase of Clamp's Orchard £5,000 = £5,045
Total paid £6,804.20

(That along with the £2,500 already paid to Norfolk County Council for their costs means Clamp's Orchard total purchase cost = £9,304.20).

It was resolved that the CIL money from 2024 of £863.30 can go towards what is left to purchase the War Horse bench.

c) To agree bank statements with bank reconciliation.

They were agreed and signed.

CASH AT BANK AS AT 1ST APRIL 2026	84,598.18
ADD RECEIPTS to end of August. (inc. Cemetery 5,186.68)	58,563.67
LESS EXPENSES to end of August (Inc. Cemetery 1,285)	- 26,290.72
CASH AT BANK AS AT 31st August 2026	116,871.13

d) Clerk annual salary increase 2026 -2027 in line with NALC contract. The settlement provides a 3.3% increase in pay rates and allowances with effect from 1st April 2026.

This increases the hourly rate of band 23 from £17.85 to £18.44 to be back dated to 1st April 2026.

It was resolved to keep with the NALC contract guidelines.

e) To decide the Allotment rent for the year 1st October 2027-28. (Rent 2025-26 £40, Rent 2026-27 £42). The water costs this year have been high again.

Decision: It was resolved to keep the rent at £42 for the year 2027 to 2028.

There being no further business the meeting closed at 20.22
Next meeting of the Parish Council is on 6th October 2026 at 7pm.